

# SKARBOS

Furniture For The Modern Home

## APPLICATION FOR EMPLOYMENT

Please use pen. PRINT all entries.  
AN EQUAL OPPORTUNITY EMPLOYER

### IDENTIFICATION

Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_  
No. and Street Apt How Long \_\_\_\_\_  
City State ZIP Code Home Phone No. \_\_\_\_\_

Have you ever worked for us before? Yes \_\_\_\_\_ No \_\_\_\_\_

Under what name? \_\_\_\_\_ When \_\_\_\_\_

Where \_\_\_\_\_

Position Wanted \_\_\_\_\_ When can you start work \_\_\_\_\_ Amount of pay expected \_\_\_\_\_

### PERSONAL INFORMATION

Are you over 18 years old? \_\_\_\_\_ If not, how old are you? \_\_\_\_\_

Are you a citizen of the United States or lawfully immigrated alien, legally eligible to work? \_\_\_\_\_

(Answer only if the position you want calls for it.) \_\_\_\_\_

Do you have full use of an automobile for your work? \_\_\_\_\_ Valid driver's license? \_\_\_\_\_

Commercial or truck license? \_\_\_\_\_ Has your driver's license ever been revoked, suspended, or reissue refused? \_\_\_\_\_

\_\_\_\_\_

## EDUCATION

List the schools you have attended.

Name	Address	No. of Years	Year of Leaving	Graduate?	Grade Average	Course or Majors
Elementary						
High School						
Other						
College						
Post Graduate						

## U.S. MILITARY SERVICE

List all service with dates and rank attained. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe any service duties or education which you feel relates to the position you want.

\_\_\_\_\_  
\_\_\_\_\_

## REFERENCES

Please list three persons other than relatives and former employers who have known you for at least three years who can speak about your general character.

1. Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

2. Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

3. Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

## PHYSICAL INFORMATION

Do you have any injuries which could substantially affect your performance in the position for which you are applying or which we should take into account in deciding for what position you are suited?

Yes. \_\_\_\_\_ No. \_\_\_\_\_

If "yes." please explain. \_\_\_\_\_

Are you willing to undergo a physical examination by our doctor at our expense? \_\_\_\_\_

## EMPLOYMENT EXPERIENCE/WORK HISTORY

Start with your present or your last employer. If you need more space, use an extra sheet of paper. If summer or part-time work, please indicate. If you were employed under a maiden or other name, please indicate that name by the employer.

May we request a reference from your present employer? Yes. \_\_\_\_\_ No. \_\_\_\_\_

Name of employer	Type of business	Starting date	Date of leaving	Your title and duties
Address	Phone No.			
City	State	ZIP Code	Supervisor/Title	Starting pay
			Pay at leaving	Reason for leaving

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Address	Phone No.			
City	State	ZIP Code	Supervisor/Title	Starting pay
			Pay at leaving	Reason for leaving

Is this a complete list of your employment? Yes. \_\_\_\_\_ No. \_\_\_\_\_

List any other experience or skills which relate to the position you want.

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(CONVICTIONS) \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_

Explanation \_\_\_\_\_

\_\_\_\_\_

**(BOND)**

(Answer only if interviewer tells you a bond is required by the position for which you are applying.)

Have you ever applied for a bond? \_\_\_\_\_ Have you ever been refused a bond? \_\_\_\_\_

Why? \_\_\_\_\_

**(SATURDAYS, SUNDAYS, HOLIDAYS)**

The position for which you are applying may require work on Saturdays, Sundays and holidays.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are You willing to work such a schedule? \_\_\_\_\_

**STATEMENT**

I understand that any misrepresentation in this application may constitute grounds for dismissal.

\_\_\_\_\_

**Applicant's Signature**

\_\_\_\_\_

For Office Use Only

**ACTION**

Interviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Comments and Recommendations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Final Disposition: \_\_\_\_\_

\_\_\_\_\_